

**REGULAR MEETING
EASTHAM HOUSING AUTHORITY**

March 25, 2021

A regular meeting of the Eastham Housing Authority was called to order by Jerry Cersale on Thursday March 25, 2021 at 3:00 PM By Go To Meeting teleconference.

PRESENT:

Jim McMakin
Ed Brookshire
MaryBeth O'Shea
Tim Buhler, Property Manager
ABSENT: Jerry Cerasale

MINUTES: Following discussion, on a motion by McMakin, seconded by O'Shea it was voted 3 -0.

**VOTED: to approve as recorded, the minutes
of the meeting of March 16, 2021.**

FINANCIAL REPORT: Reviewed the reports through February 28, 2021 all projects on or under budget.

PROPERTY MANAGERS REPORT: A. No vacancies.

OLD BUSINESS: Buhler will begin getting estimates for roof work at Fayshook and painting at Merrill House.

NEW BUSINESS: Utility Allowance Schedule - Buhler handed out the updated utility allowance schedule for the board to approve for the Duplexes as per HOME requirements. Motion by McMakin and seconded by O'Shea it was unanimously moved to approve the updated schedule.

Management Contract- Buhler updated the management contract for the board's approval which covers 2021 and make no changes to the fee. On a Motion by Brookshire and seconded by McMakin it was unanimously moved to approve the contract for 2021.

Request Letter – Buhler and Cerasale met with the Affordable Housing Trust requesting funds for the decks and sliders at the Duplexes. After discussion and a request for information Buhler will get back to Paul Lagg.

Approval of Vouchers – On a motion by Brookshire seconded by O'Shea to unanimously moved to accept vouchers.

There being no further business, on a motion by McMakin, seconded by O'Shea, it was unanimously voted to adjourn the meeting at 3:45 PM

Respectfully submitted,
Tim Buhler, Secretary